



**2024-2025 Income Verification for Student Non-tax Filers**

The instructions and certifications below apply to the student and spouse (if the student is married). Complete this section if the student and spouse will not file and are not required to file a 2022 income tax return with the IRS.

**Check the box that applies:**

- The **student and spouse** were not employed and had no income earned from work in 2022.
- The **student and/or spouse** were employed in 2022 and have listed below the names of all employers, the amount earned from each employer in 2022, and whether an IRS W-2 form or an equivalent document has been provided (Provide copies of all 2022 IRS W-2 forms issued to the student and spouse from their employers). List every employer, even if the employer did not issue an IRS W-2 form.

If more space is needed, provide a separate page with the student’s name and ID number at the top.

Employer’s Name	IRS W-2 or an Equivalent Document Provided?	Annual Amount Earned in 2022
(Example) ABC’s Auto Body Shop	Yes	\$4500.00
Total Amount of Income Earned From Work		\$

Provide a signed and dated statement certifying that the individual has not filed and is not required to file a 2022 income tax return, as well as sources of 2022 income earned from work and the amount of income from each source.

**CERTIFICATION & SIGNATURES:**

Each person signing below certifies that all of the information reported is complete and correct.

**Warning: If you purposely give false or misleading information, you may be fined, sent to prison, or both.**

\_\_\_\_\_   
 Print Student Name

\_\_\_\_\_   
 CCC&TI ID #

\_\_\_\_\_   
 Student Signature (Required)

\_\_\_\_\_   
 Date

\_\_\_\_\_   
 Spouse Signature (Optional)

\_\_\_\_\_   
 Date